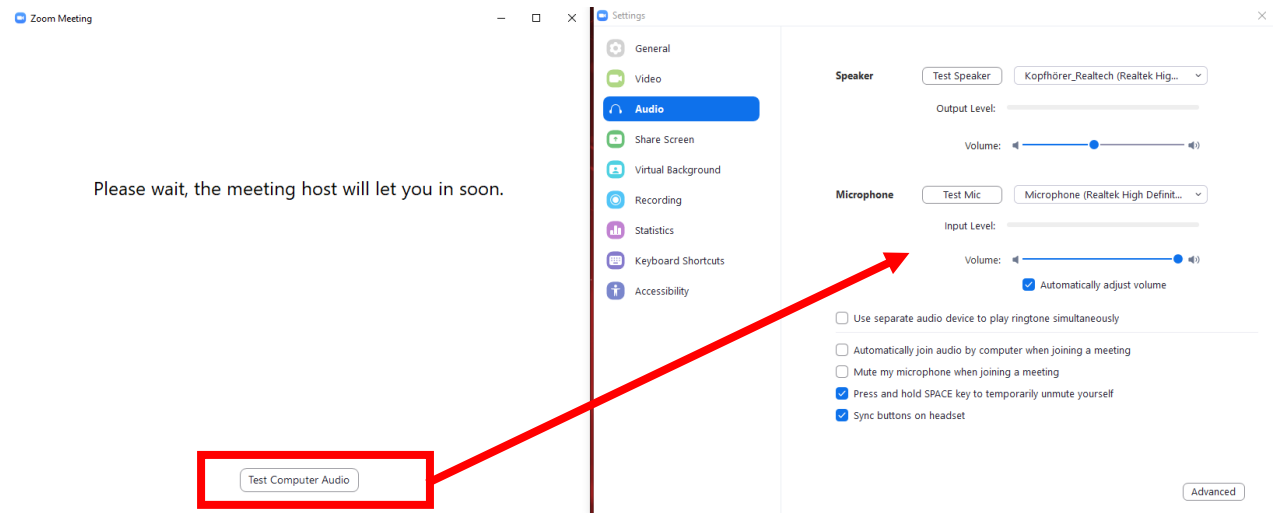


How to use Zoom

Before entering the Zoom Meeting:

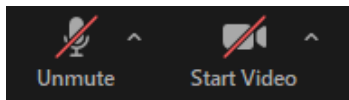
With the confirmation e-mail for participation in the CICIND conference you will receive a participation link to the zoom meeting. You will be prompted to download and install Zoom when you click on a participation link. Alternatively, you will receive the meeting ID and the corresponding password with which you can log in via the link <https://zoom.us/join>.

Before you can join the Zoom Meeting, you will be put in the waiting room. Here you have the possibility to check your audio settings. The Session Chair will then add you to the meeting.

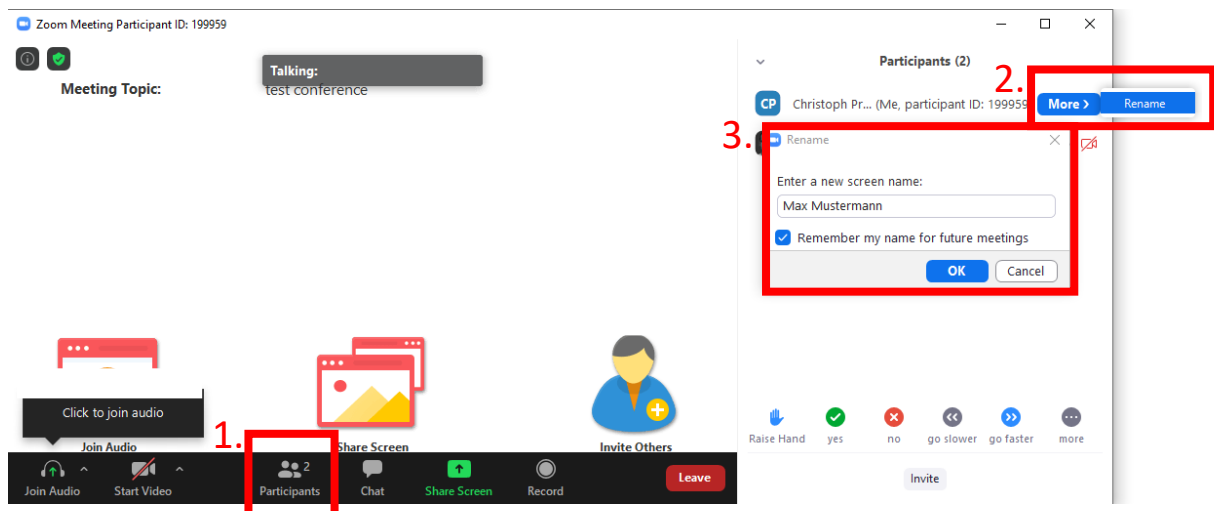


During the participation of the meeting:

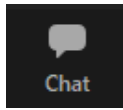
If you are an audience, please make sure that audio and video are turned off when entering a room. You can turn off your microphone and video using the following two functions in the session control panel.



Please make sure you give **your full name** when joining the zoom meeting. If Zoom assigns you an automatic name, you have the possibility to change your participant name during the Zoom Meeting. To do so, go to the participants list and click on more next to your own name.



Questions can be asked after the respective lectures. If you would like to raise a question for the Q&A time, please click on the Chat function in the meeting controls. This will open the chat on the right. You can type a message into the chat box and wait for the presenter to respond before the end of each session.



Additionally, you can raise your hand to ask your question verbally. The session chair will then give you the opportunity to turn on your microphone after each presentation. To use the Raise Hand function, click on the Participants tab.

